

**ROTHWANGL DENTAL CARE
CHRISTIANE ROTHWANGL, DDS
VILLAGE SHOPE OF BEDFORD
174 STATE ROUTE 101, #1
BEDFORD, NH 03110
(603) 472-5733
www.RothwanglDentalcare.com**

Welcome to our office. Please take a few minutes to familiarize yourself with our office policies. We'll be happy to answer any questions you may have. We look forward to working with you in the mutual goal of maintaining your dental health.

Office Hours:

Our office is open Monday, Tuesday, Wednesday, Thursday and select Saturdays. The office will occasionally be closed for holidays, vacations and continuing education seminars.

After Hours Emergencies:

If you have a true emergency that cannot wait until normal office hours (i.e. facial swelling), please call the office for our after hours telephone numbers. If you are unable to reach our office and feel you need immediate care, please proceed to the emergency room of your local hospital for evaluation.

Cancellations, Missed Appointments:

We view the dental appointment as a mutual contract between doctor and patient. The sooner you know you need to reschedule an appointment and call us, the better our ability to reschedule for a time that is convenient for you. Please note that a \$40 fee will be charged at the time of a first missed appointment. Thereafter, the fee for missed appointments may increase based on frequency and appointment time lost. Continued missed appointments will unfortunately result in termination of our doctor-patient relationship. A missed appointment is an appointment cancelled or broken without the courtesy of at least 48 hours notice.

Saturday Appointments:

For our patient's convenience, Saturday appointments are scheduled 1-2 Saturdays per month. Due to the limited availability of these appointments it is necessary to institute the following policies:

Cancellations received without a minimum of 72 hours notice will be billed a fee of \$75.00. The appointment will need to be rescheduled for a weekday.

Failure to keep a scheduled Saturday appointment will result in a \$100.00 charge. No future Saturday appointments will be scheduled for patients who have failed to keep a scheduled Saturday appointment.

Please visit our website at: www.RothwanglDentalCare.com